

What is a Virtual Assistant?

A Virtual Assistant is an independent service contractor that specializes in administrative, technical and bookkeeping support. Companies looking to outsource organizational duties seek a Virtual Assistant in an effort to reduce overhead expenses while remaining competitive in the business environment. As an option to hiring a full or part-time employee to perform administrative functions, outsourcing to a Virtual Assistant provides a lower overall cost alternative.

As a Virtual Assistant, Data After Hours offers professional and technical support to business owners who are looking to reduce office and staffing expenses and need assistance with project based assignments or ongoing support. Our services are customized to meet your needs. Data After Hours will work the hours you need and when you need them.

With today's skyrocketing cost to your business of healthcare, employee taxes and benefits, the Virtual Assistant becomes a viable option to reduce operating expenses. This will also allow you to pass on a savings to your customers as well.

Does your business fit the profile of a company in need of a Virtual Assistant? If your business has peaks and valleys of administrative work to be performed such as monthly billings, project work, regularly scheduled bookkeeping, etc., then a Virtual Assistant is your answer. You only pay for the work to be executed. Your business does not pay for employee down time.

By hiring Data After Hours you gain technical support that is flexible and multi-talented at doing Your Business...Your Way. This eliminates training each and every time you need help.